



Plaquemines Parish Schools

Professional Development Event Reporting Form

In order to track CLUs for teachers on Coursewhere, we must have documentation of training events attended. Complete this form for each training event that teachers attend, attach a copy of the sign-in sheet or individual certificate as proof of attendance, and submit to Debra Lee at the Woodland Central Office.

Event/Course Name: _____

Content Area: ___ ELA ___ Math ___ Science
(choose one) ___ Social Studies ___ Arts ___ Foreign Language

Other: _____

Instructor/Presenter(s): _____

Location: _____

Scheduled Date(s): _____

Scheduled Time: Beginning _____ Ending _____

Total hours attended/CLUs earned: _____

Submitted by: _____

Principal's Signature _____ Date _____

Central Office Use Only

Approved by _____